Medical Record Error Correction Sample 3

Attention: Medical Record Data Correction

On September 29, 2018 Children's Minnesota implemented a new Orders Driven Workflow (ODW) process. The ODW go-live required previously entered admission orders to be discontinued and new admission orders to be entered. Entry of the new admission orders required the original admission date and time to be entered. An error occurred during this process resulting in the incorrect date and time being entered as the original admission date and time. To accurate reflect the date and time, Health Information Management Professionals did a chart review and recommended Information System Support Specialists update the inpatient admit date and time on the medical record of <Patient Name> (MRN: <MRN>) on the encounter of <account #>.

I hereby authorize this statement as a true statement.

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Print Director of Health Information Management's Name

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Director of Health Information Management's Signature

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Date